

APPENDIX B

**MEETING MINUTES FROM
08/28/2008
PEPIN COUNTY MEETING**

**2008 Locally Developed Coordinated Public Transit-Human Services Transportation Plan
Meeting
for
Pepin County
Pepin County Government Center
Durand, WI 54736
08/28/08
Meeting Minutes**

Welcome & Introductions

Four people attended the meeting and each participant introduced themselves and gave a brief description of their agencies purpose or interest.

Overview of SAFETEA-LU and the purpose of the planning meeting:

Peter Fletcher gave an overview of SAFETEA-LU highlighting the following points as to why the meeting is being conducted:

- On August 10, 2005, President Bush signed the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU).
- SAFETEA-LU authorizes the Federal surface transportation programs for highways, highway safety, and transit for the 5-year period 2005-2009
- Future funding requests for the Job Access and Reverse Commute (JARC), New Freedom, and 5310 programs must be consistent with a "locally developed coordinated public transit-human services transportation plan".
- The plan update must be developed through a process which includes representatives from public, private, and nonprofit transportation and human service providers, as well participation from the public.
- WisDOT has designated the Regional Planning Commissions (RPCs) to coordinate the update process for each county or region.

As a result of the meeting and preparation of the Pepin County coordinated public transit-human services transportation plan Pepin County and agencies will meet the requirements of SAFETEA-LU and projects will be eligible for federal funding provided they are consistent with the strategies identified in the plan.

A brief discussion was held regarding transportation providers in Pepin County and how the Pepin County Aging Unit is the only provider in the County for many of the transportation needs of the residents.

Demographics

Peter Fletcher then gave an overview of regional demographics and characteristics of the population. Information was distributed on poverty rates, income levels, number of disabled persons, population projections of age 65+, and commuting patterns of Pepin County's workforce. Meeting participants reviewed the statistics and discussed their significance.

Service Gaps and Needs

Peter Fletcher, Mississippi River Regional Planning Commission Transportation Planner, asked meeting attendees for input on any transportation gaps and needs in Pepin County. The following gaps and needs were identified:

Needs:

- Need updated vehicles able to accommodate more than one wheel chair
- Continued funding
- Ride scheduling software and training
- Over all coordination and improve on interagency coordination

Gaps

- Transportation to dialysis
- Low income residents and their ability to get to work with high gas prices
- People that don't or can't drive yet not old enough to receive Aging Unit services
- Rural area, geography affecting home delivered meals and all transportation needs

Plan Preparation

Meeting participants then worked on and developed an "Action Plan" for Pepin County which included strategies, action steps, identify roadblocks, and establish timelines and responsibilities. Once completed discussion on how the plan would be finalized and sent to participants for final input.

Meeting adjournment

The meeting adjourned at 11:40 a.m.